



AGENDA  
HAVERSTRAW KING'S DAUGHTERS PUBLIC LIBRARY  
Main Library, Garnerville, N. Y.  
Tuesday, April 14, 2015  
7:30 p.m.

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. RECEPTION OF VISITORS
- IV. COMMUNICATIONS
- V. MINUTES
- VI. FINANCIAL REPORTS
- VII. DIRECTOR'S REPORT
- VIII. COMMITTEE REPORTS
  - a. Personnel –Sonia Burgos Crannage and Stephen Cobb, Co-Chairs
  - b. Policy Review – Patricia Soto, Chair
  - c. Building & Grounds – Stephen Cobb & Bernadette Koop, Co- Chairs
  - d. Budget - Gail Kaiser, Chair
- IX. OLD BUSINESS
- X. NEW BUSINESS
- XI. ADJOURNMENT



MINUTES  
HAVERSTRAW KING'S DAUGHTERS PUBLIC LIBRARY  
BOARD MEETING  
Main Library, Garnerville, N.Y.  
April 14, 2015

Board Members Present

Richard Freeman  
Stephen Cobb  
Sonia Burgos Crannage  
Bernadette Koop  
Patricia Soto

Absent

Kathleen Vandervoort  
Gail Kaiser

Staff

Claudia Depkin, Director  
Ann E. Hanus, Principal Account Clerk

I. **CALL TO ORDER**

Mr. Freeman called the meeting to order at 7:38 pm.

II. **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

III. **RECEPTION OF VISITORS**

There were no visitors.

IV. **COMMUNICATIONS**

There were no communications.

**V. MINUTES**

Ms. Soto moved to accept the Minutes of the March 10, 2015 Board Meeting amended as follows: under the Director’s Report, fourth item, the sentence should read “Six HKDPL employees, *one trustee*, and Ms. Depkin attended Advocacy Day”. Ms. Koop seconded. Vote unanimous.

Going forward, draft minutes will be emailed to Trustees prior to being mailed.

**VI. FINANCIAL REPORTS**

1. Line 1477 Custodial Overtime is high. Line 1503 Unemployment Insurance is high, we are assessed by the State. We haven’t had a claim in 10 years. Line 1704 Tech Logic is high, a technician was here. Line 1860 Miscellaneous Fees includes a fee for non-profits filing taxes. Line 1825 Postage is high, we just refilled the postage meters. Ms. Soto moved to accept the Profit & Loss Budget vs. Actual Report July 1, 2014 - April 14, 2015. Ms. Burgos Crannage seconded. Vote unanimous.
2. Check #6859 Best Buy is for Teen DVDs and games. Check #6881 Haverstraw-Stony Point Central School District is our retirement bill, which we receive through the school district. Ms. Soto moved to accept the Check Warrant March 11, 2015 through April 8, 2015, in the amount of \$550,423.74. Mr. Cobb seconded. Vote unanimous.
3. Check #6948 AAA Cooleration Service is for work done on the cooling tower. Ms. Soto moved to accept the Check Warrant April 9, 2015 through April 14, 2015, in the amount of \$100,739.40. Mr. Cobb seconded. Vote unanimous.
4. Ms. Soto moved to accept the Resolutions as follows:  
To approve the attached list of transfers made from TD Bank Sweep Account from March 10, 2015 to April 14, 2015, as per audit. Ms. Burgos Crannage seconded. Vote unanimous.  
To approve the Payroll Warrants for March 18 18, 2015 and April 1, 2015. Ms. Burgos Crannage seconded. Vote unanimous.

**VII. DIRECTOR’S REPORT**

We now are having to pay additional fees for boiler inspection, fire inspection, tax filing, and sanitation. Mr. Freeman suggested we set up a separate budget line for these fees.

Mr. Cobb moved to accept the April 14, 2015 Director’s Report. Ms. Koop seconded. Vote unanimous.

**VIII. COMMITTEE REPORTS**

**Personnel**

Nothing to report.

**Policy**

Nothing to report.

**Building & Grounds**

The entry stairs at the Village Branch will be repaired when the weather warms up.

**Budget**

Ms. Koop moved that the vote for the operating budget for the fiscal year starting July 1, 2015 be held on Thursday, June 4, 2015. Mr. Cobb seconded. Vote unanimous.

Ms. Koop moved to put forward the following proposition to voters on June 4, 2015:  
Shall the Haverstraw-Stony Point Central School District be authorized and directed to raise annually by tax, from the taxpayers in that portion of the said Haverstraw-Stony Point Central School District which portion is in the Town of Haverstraw, and which portion is more fully described in Chapter 427 of the laws of New York, 1977, the additional sum of \$240,253 to make a total annual appropriation of \$5,651,758 for library purposes for free public library service within that portion of the District which said sum shall be for the annual support of the Haverstraw King’s Daughters Public Library.

Ms. Burgos Crannage seconded. Vote unanimous.

The Public Information Sessions scheduled for May 11 and May 12 will be at 7 pm instead of 8 pm.

**IX. OLD BUSINESS**

Nothing at this time.

**X. NEW BUSINESS**

Ms. Burgos Crannage will participate in The Night of 1,000 Stars on April 20<sup>th</sup>.  
We will check on whether we can add “Incumbent Trustee is eligible to run again” to our next legal notice.

**XI. ADJOURNMENT**

Ms. Burgos Crannage moved to adjourn the meeting at 8:16 pm. Mr. Cobb seconded. Vote unanimous.

Next regular scheduled meeting Tuesday, May 12, 7:30 p.m. at the Main Library.

Submitted by: Claudia Depkin, Library Director