

AGENDA
HAVERSTRAW KING'S DAUGHTERS PUBLIC LIBRARY
Rosman Center, Garnerville, N. Y.
Tuesday, April 10, 2012
7:30 p.m.

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. RECEPTION OF VISITORS
- IV. MINUTES
- V. COMMUNICATIONS
- VI. FINANCIAL REPORTS
- VII. DIRECTOR'S REPORT
- VIII. COMMITTEE REPORTS
 - a. Personnel –Sonia Burgos Crannage and Stephen Cobb, Co-Chairs
 - b. Policy Review – Patricia Soto, Chair
 - c. Building & Grounds – Stephen Cobb & Bernadette Koop, Co- Chairs
 - d. Budget - Gail Kaiser, Chair
- IX. OLD BUSINESS
- X. NEW BUSINESS
- XI. ADJOURNMENT

MINUTES
HAVERSTRAW KING'S DAUGHTERS PUBLIC LIBRARY
BOARD MEETING
Rosman Center, Garnerville, N.Y.
April 10, 2012

Board Members Present

Richard Freeman
Stephen Cobb
Gail Kaiser
Sonia Burgos-Crannage
Patricia Soto
Kathleen Vandervoort

Absent

Bernadette Koop- excused

Staff

Claudia Depkin, Director
Ann E. Hanus, Principal Account Clerk
Cheryl Fellner, Clerk to the Board

I. CALL TO ORDER

Richard called the meeting to order at 7:35 pm.

II. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

III. RECEPTION OF VISITORS

Joseph Truhon attended. He spoke on problems he's had with the Enterprise online catalog. He is concerned that we are paying for a system that's not working properly, and he would like these peculiarities addressed. Claudia addressed his concerns, explaining that we are only 1 of 46 libraries using the new system, and that some issues will be fixed.

IV. MINUTES

Pat moved to accept the Minutes of the 3/13/12 Board Meeting. Sonia seconded. Vote unanimous.

V. COMMUNICATIONS

There were no communications.

VI. FINANCIAL REPORTS

1. Gail thanked everyone for filling in during her absence. Line 31, Community Room, includes monies received from the Rockland County Board of Elections for use of the room for public voting. Line 1941, Accounting, includes fees paid to our accountants and Paychex. Gail moved to accept the Profit & Loss Budget vs. Actual Report July 1, 2011 through April 10, 2012. Sonia seconded. Vote unanimous.
2. Gail moved to accept the Check Warrant March 14, 2012 through April 4 2012, in the amount of \$408,628.58. Stephen seconded. Vote unanimous.
3. Gail moved to accept the Check Warrant April 5, 2012 through April 10, 2012 in the amount of \$18,582.01. Pat seconded. Vote unanimous.
4. Gail moved to accept the Resolution as follows:
 1. To approve the attached list of transfers made from TD Bank Sweep Account from March 14, 2012 to April 10, 2012, as per audit. Kathy seconded. Vote unanimous.
5. Gail moved to accept the BTOP Profit & Loss Budget vs. Actual Report July 1, 2010 through April 10, 2012. Sonia seconded. Vote unanimous.
6. Gail moved to accept the BTOP Check Warrant March 14, 2012 through April 10, 2012, in the amount of \$14,417.27. Stephen seconded. Vote unanimous.

VII. DIRECTOR'S REPORT

1. April 23 is World Book Night. This is a worldwide event celebrating books and reading. New paperbacks, donated by publishers, are handed out in local communities by volunteers. We are hosting a reception on April 18, from 7:30 - 8:30 pm, for the volunteers.
2. The Night of 1,000 Stars was fun. Thanks to Stephen and Kathy for their participation.
3. Our retirement bill was larger than expected, \$76,365 higher than we planned for. Gail moved to take \$76,365 out of our fund balance to cover the increase in our retirement bill. Pat seconded. Vote unanimous.
4. The Library has a painting by Aloysius Lynch of the Calvary Baptist Church, which is celebrating its 100th anniversary. We will have the painting scanned and printed, and donate it to the Church. The Library has a number of paintings, which we'll have appraised.
5. Due to the addition of the NY Sports Club to the Rosman Center, our CAM charge will decrease by \$8,628, annually.
6. Gail moved to accept the Director's Report. Stephen seconded. Vote unanimous.

VIII. COMMITTEE REPORTS

Personnel

Stephen moved to establish two full-time and two part-time Library Clerk I positions. Sonia seconded. Vote unanimous.

Stephen moved to appoint Lori Aldoroty as part-time Library Clerk I. Kathy seconded. Vote unanimous.

Policy Review

The Policy Committee met at 7 pm, prior to the Board Meeting, to continue its review of the Personnel Manual. The Committee will continue to meet at 7 pm prior to Board meetings until the Manual has been reviewed in its entirety, and will then present revisions to the Board for approval.

Building & Grounds

The handicapped parking spot at the Village Branch was moved back to where it previously was.

Budget

The Committee will make changes in the budget lines to reflect the increase in our retirement bill.

IX. OLD BUSINESS

The May 8 Board meeting and Budget Vote Public Information Session is changed to May 15, as a number of persons could not make it on the 8th. The Public Information Session in the Village will be on May 10th at 8 pm.

X. NEW BUSINESS

Stephen met with the President of the Rockland County Historical Society. On Sunday, April 15 at 3 pm, the Society will dedicate a chair in Tom Casey's memory. All are invited. Jay Hood owns a large collection of postcards of Haverstraw, currently in Larry Kigler's possession. Stephen will ask Larry if the collection can be loaned to us so that we can scan them.

XI. ADJOURNMENT

Gail moved to adjourn the meeting at 8:45 pm. Sonia seconded. Vote unanimous.

Next regular scheduled meeting Tuesday, May 15, 7:30 p.m. at Rosman.

Submitted by: Cheryl L. Fellner