

AGENDA
HAVERSTRAW KING'S DAUGHTERS PUBLIC LIBRARY
Main Library, Garnerville, N. Y.
Tuesday, October 9, 2012
7:30 p.m.

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. RECEPTION OF VISITORS
- IV. MINUTES
- V. COMMUNICATIONS
- VI. FINANCIAL REPORTS
- VII. DIRECTOR'S REPORT
- VIII. COMMITTEE REPORTS
 - a. Personnel –Sonia Burgos Crannage and Stephen Cobb, Co-Chairs
 - b. Policy Review – Patricia Soto, Chair
 - c. Building & Grounds – Stephen Cobb & Bernadette Koop, Co- Chairs
 - d. Budget - Gail Kaiser, Chair
- IX. OLD BUSINESS
- X. NEW BUSINESS
- XI. ADJOURNMENT



MINUTES
HAVERSTRAW KING'S DAUGHTERS PUBLIC LIBRARY
BOARD MEETING
Main Library, Garnerville, N.Y.
October 9, 2012

Board Members Present

Richard Freeman
Stephen Cobb
Gail Kaiser
Bernadette Koop
Patricia Soto
Sonia Burgos-Crannage
Kathleen Vandervoort

Absent

Staff

Claudia Depkin, Director
Ann E. Hanus, Principal Account Clerk
Cheryl Fellner, Clerk to the Board

I. CALL TO ORDER

Mr. Freeman called the meeting to order at 7:39 pm.

II. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

III. RECEPTION OF VISITORS

There were no visitors.

IV. MINUTES

Ms. Kaiser moved to accept the Minutes of the 9/11/12 Board Meeting. Ms. Soto seconded.
Vote unanimous.

V. COMMUNICATIONS

We received a letter of complaint from Ms. Nadija MacNeil. She was taking a class at the Village Branch and was unhappy with the level of street noise. Ms. Depkin responded to her in a letter, and will also send letters to the Village of Haverstraw and the Town of Haverstraw Police Dept., requesting additional police presence in the area.

VI. FINANCIAL REPORTS

1. The North Rockland Central School District has released \$800,000 of our money, of which approximately \$636,000 was transferred to DASNY for debt service payment.
2. We have saved approximately 25% on our Orange & Rockland bills by switching to Energy Plus.
Ms. Kaiser moved to accept the Profit & Loss Budget vs. Actual Report July 1 - October 9, 2012. Ms. Burgos-Crannage seconded. Vote unanimous.
3. Ms. Kaiser moved to accept the Check Warrant September 12, 2012 through October 4, 2012, in the amount of \$147,668.60. Mr. Cobb seconded. Vote unanimous.
4. Ms. Kaiser moved to accept the Check Warrant October 4, 2012 through October 9, 2012, in the amount of \$20,575.04. Ms. Koop seconded. Vote unanimous.
5. Ms. Kaiser moved to accept the Resolution as follows:
 1. To approve the attached list of transfers made from TD Bank Sweep Account from September 11, 2012 to October 9, 2012, as per audit. Ms. Soto seconded. Vote unanimous.
6. Ms. Kaiser moved to accept the BTOP Profit & Loss Budget vs. Actual Report July 1, 2010 through October 9, 2012. Ms. Vandervoort seconded. Vote unanimous.

VII. DIRECTOR'S REPORT

The ANSER Agreement needs to be approved by the Board.
The RCLS legislative breakfast was well-attended.
Ms. Soto moved to accept the Director's Report. Ms. Kaiser seconded. Vote unanimous.

VII. COMMITTEE REPORTS

Personnel

Mr. Cobb moved to appoint Terry Eagle Librarian I, full-time, effective October 17, 2012. Ms. Burgos-Crannage seconded. Vote unanimous.

Policy Review

The Committee met at 7 pm, and is almost finished going through the Personnel Manual. The Committee will continue to meet at 7 pm prior to Board meetings, and will present its recommendations to the Board when done.

Building & Grounds

Nothing to report.

Budget

Nothing to report.

IX. OLD BUSINESS

1. Due to RCLS' shortfall of funding from New York State, they have proposed a \$7,400 service fee. Libraries not paying the fee will not receive delivery of materials via the RCLS delivery system. We have budgeted \$4,536. Ms. Kaiser moved to pay the \$7,400 service fee. Ms. Soto seconded. Vote unanimous.
2. Ms. Koop moved to accept the 2013-2017 ANSER agreement for automated services. Mr. Cobb seconded. Vote unanimous.

X. NEW BUSINESS

On October 20 the Historical Society of Rockland County is conducting a walking tour of historic houses in the Village of Haverstraw. The Village Branch is on the tour. LARC is sponsoring an Evening of Advocacy on October 25, at the Pearl River Library. Rebekkah Smith Aldrich is the speaker.

XI. ADJOURNMENT

Ms. Kaiser moved to adjourn the meeting at 8:35 pm. Ms. Burgos-Crannage seconded. Vote unanimous.

Next regular scheduled meeting Tuesday, November 13, 7:30 p.m. at the Main Library.

Submitted by: Cheryl L. Fellner