



AGENDA
HAVERSTRAW KING'S DAUGHTERS PUBLIC LIBRARY
Main Library, Garnerville, N. Y.
Tuesday, September 13, 2016
7:30 p.m.

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. RECEPTION OF VISITORS
- IV. COMMUNICATIONS
- V. MINUTES
- VI. FINANCIAL REPORTS
- VII. DIRECTOR'S REPORT
- VIII. COMMITTEE REPORTS
 - a. Personnel –Sonia Burgos Crannage and Stephen Cobb, Co-Chairs
 - b. Policy Review – Patricia Soto, Chair
 - c. Building & Grounds – Stephen Cobb & Bernadette Koop, Co- Chairs
 - d. Budget - Gail Kaiser, Chair
- IX. OLD BUSINESS
- X. NEW BUSINESS
- XI. ADJOURNMENT



MINUTES
HAVERSTRAW KING'S DAUGHTERS PUBLIC LIBRARY
BOARD MEETING
Main Library, Garnerville, N.Y.
September 13, 2016

Board Members Present

Richard Freeman
Stephen Cobb
Kenneth Balban
Patricia Soto
Gail Kaiser
Bernadette Koop

Absent

Sonia Burgos Crannage

Staff

Claudia Depkin, Director
Cheryl Fellner, Clerk to the Board

I. CALL TO ORDER

Mr. Freeman called the meeting to order at 7:34 pm.

II. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

III. RECEPTION OF VISITORS

Visitors Dave Barbera and Bill Cahill arrived after the Reception of Visitors item on the agenda and spoke at the end of the meeting. Mr. Barbera stated that he is retired, is on a fixed income, and his library taxes are too high. He believes services the Library offers are already offered at local community centers, should not also be offered in the Library, and

that our budget vote is not well publicized.

Mr. Cahill pointed out that Rose Memorial Library patrons pay much less in library tax than Haverstraw King's Daughters patrons. He believes programs such as the STEM program that are offered in schools, should not be in libraries, and that schools' facilities and programs should be shared with and open to the public. Both Mr. Barbera and Mr. Cahill remarked that our circulation is down but our costs are up, and we should be on an austerity budget.

IV. COMMUNICATIONS

There were no communications.

V. MINUTES

Ms. Soto moved to accept the Minutes of the August 9, 2016 Board Meeting. Ms. Koop seconded. Vote unanimous.

VI. FINANCIAL REPORTS

1. Line 1505 Medical Insurance is slightly high, it includes 3 months' bills. Line 17 Grants RCLS is high, we will thank Senator Larkin at the RCLS Legislative Breakfast. Line 1464 Library Clerk Adult PT, Line 1603 Books Staff, and Line 1604 Encumbered are budgeted at \$0, we will check into them. Line 1609 Standing Orders Electronic Data and Line 1625 Periodicals are annual subscriptions. Line 1720 Inter Library Carrier is still high, we will make the correction. Line 1822 Telephone Rosman Center is slightly high. Line 1835 Conferences is high, it includes payment for staff attending the NYLA Annual Meeting in November. Line 1632 Anser Telecommunications is negative, we will check into it. Ms. Kaiser moved to accept the Profit & Loss Budget vs. Actual Report July 1, 2015 - September 13, 2016. Mr. Cobb seconded. Vote unanimous.
2. Check #8438 Research Technology International is for disc resurfacing. Check #8449 Canvendish Square is for Children's Books. Check #8453 Motion Picture Licensing Corp. is for the license needed for the Library to show movies. Check #8457 Rosman Center LLC is our common area charge. Check #8463 AFLAC is for supplementary insurance paid for by staff. Ms. Kaiser moved to accept the Check Warrant August 10, 2016 through September 13, 2016 in the amount of \$149,656.86. Mr. Balban seconded. Vote unanimous.
3. Ms. Kaiser moved to accept the Resolutions as follows:
To approve the attached list of transfers made from TD Bank Sweep Account from August 16, 2016 to September 13, 2016. Ms. Soto seconded. Vote unanimous.
To approve the Payroll Warrants for August 17, 2016, August 31, 2016, and September 14. Mr. Cobb seconded. Vote unanimous.

VII. DIRECTOR'S REPORT

The new Custodial Worker starts tomorrow.

Paperwork for the 2 grants has been submitted, we will hear in March. The original estimate for replacement of the Village windows did not include installation. After we receive the grant money, we will go out for bid. We expect to start replacement in May or June, and be finished this time next year.

Graffiti was found on the back of the Main Library building, police believe it is gang related. We are getting pricing on security cameras for the building's exterior.

Ms. Depkin is applying to the PLA Leadership Academy. A letter of support is being submitted by Mr. Freeman, on behalf of the Board. The Board wished Ms. Depkin good luck.

We continue to have problems with our automated return system.

We are switching our telephone service provider from Broadview to Optimum, which will help alleviate outages in the Village and save approximately \$1,000 per month. There is no contract, billing is month to month.

Maker Spaces have become a big trend in libraries and schools. It is a place to learn and work with other people.

Ms. Soto moved to accept the September 13, 2016 Director's Report. Mr. Balban seconded. Vote unanimous.

VIII. COMMITTEE REPORTS

Personnel

The treasurer of the Pearl River Library will be working for us part time, on a contract basis, during the Principal Account Clerk's absence.

Policy

The Committee met prior to the Board Meeting, and reviewed Policy 3.4 Exhibits & Displays and Form 3.4a Exhibit & Display Request Application. Wording was changed and the form was modified. The changes will be brought to the Board at the October meeting, for approval. The Committee will next meet on October 18 at 7 pm, prior to the Board Meeting.

Building & Grounds

The grant applications have been submitted.

IX. OLD BUSINESS

Nothing at this time.

X. NEW BUSINESS

As Yom Kippur starts on October 11, the October 11 Board Meeting is changed to October 18.

XI. ADJOURNMENT

Ms. Kaiser moved to adjourn the meeting at 8:38 pm. Mr. Cobb seconded. Vote unanimous.

Next regular scheduled meeting Tuesday, October 18, 7:30 p.m. at the Main Library.

Submitted by: Cheryl Fellner, Clerk to the Board