

AGENDA
HAVERSTRAW KING'S DAUGHTERS PUBLIC LIBRARY
Main Library, Garnerville, N. Y.
Tuesday, November 13, 2012
7:30 p.m.

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. RECEPTION OF VISITORS
- IV. MINUTES
- V. COMMUNICATIONS
- VI. FINANCIAL REPORTS
- VII. DIRECTOR'S REPORT
- VIII. COMMITTEE REPORTS
 - a. Personnel –Sonia Burgos Crannage and Stephen Cobb, Co-Chairs
 - b. Policy Review – Patricia Soto, Chair
 - c. Building & Grounds – Stephen Cobb & Bernadette Koop, Co- Chairs
 - d. Budget - Gail Kaiser, Chair
- IX. OLD BUSINESS
- X. NEW BUSINESS
- XI. ADJOURNMENT



MINUTES
HAVERSTRAW KING'S DAUGHTERS PUBLIC LIBRARY
BOARD MEETING
Main Library, Garnerville, N.Y.
November 13, 2012

Board Members Present

Richard Freeman
Stephen Cobb
Gail Kaiser
Bernadette Koop
Patricia Soto

Absent

Kathleen Vandervoort
Sonia Burgos-Crannage

Staff

Claudia Depkin, Director
Cheryl Fellner, Clerk to the Board

I. **CALL TO ORDER**

Mr. Freeman called the meeting to order at 7:35 pm.

II. **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

III. **RECEPTION OF VISITORS**

Ilan Shulein attended. Responding to the letter he received from Ms. Depkin with regard to showing R-rated movies in the library, he felt his concerns weren't listened to and reiterated that showing these movies in the library is in bad taste. He also asked the Board to look into combining our budget vote with the school district's in order to save money, and mentioned that the Board Meeting Minutes were not updated on our website. Mr. Freeman assured Mr. Shulein that all issues brought to the Board by patrons are listened to and attended to.

IV. MINUTES

Ms. Soto moved to accept the Minutes of the 10/9/12 Board Meeting. Ms. Kaiser seconded. Vote unanimous.

V. COMMUNICATIONS

1. Thank you card from Ruth Manyin, Board President of Moffat Library to Donna Sopalsky, thanking Ms. Sopalsky for sharing information about our main library project and village renovation, and for tours of the buildings.
2. Letter from Clare Sheridan, President of the Historical Society of Rockland County to Ms. Depkin, thanking the library for participating as a host of the 2012 Historic Homes and Landmark Tour of Haverstraw.
3. Letter from Village of Haverstraw Mayor Michael Kohut to Ms. Depkin, responding to her letter with regard to a complaint by a Village Branch library user about excessive street noise. Mayor Kohut will discuss the situation with Police Chief Miller.

VI. FINANCIAL REPORTS

1. We have not received all our money from the North Rockland Central School District. We will check with the Town to see when and how much they last deposited with the School District.
2. We should be 37 ½% expended. Line 1490, Pages, is slightly over because it includes the summer months, when more pages are working.
Ms. Kaiser moved to accept the Profit & Loss Budget vs. Actual Report July 1 - November 13, 2012. Ms. Koop seconded. Vote unanimous.
3. Check #4128 is for installation of new computers. Check #4136 is for youth services programs. Check #4171 is the PCC instructor. Check #4196 is for books.
Ms. Kaiser moved to accept the Check Warrant October 10, 2012 through November 7, 2012, in the amount of \$143,897.69. Mr. Cobb seconded. Vote unanimous.
4. Ms. Kaiser moved to accept the Check Warrant October 31, 2012 through November 13, 2012, in the amount of \$59,582.22. Ms. Koop seconded. Vote unanimous.
5. Ms. Kaiser moved to accept the Resolution as follows:
 1. To approve the attached list of transfers made from TD Bank Sweep Account from October 9, 2012 to November 13, 2012, as per audit. Ms. Soto seconded. Vote unanimous.

VII. DIRECTOR'S REPORT

Ms. Depkin attended the NYLA Conference November 7-9, and will report on it at the next Board meeting.

Our grant funding for photovoltaic panels will be \$117,297. We will obtain proposals from other vendors.

One estimate for repair of the Main library's roof damage due to Hurricane Sandy is \$11,000. Our insurance company deductible is \$1,000. We may be eligible for FEMA funding. Ms. Depkin will attend a FEMA workshop on November 20.

Ms. Soto moved to accept the Director's Report. Mr. Cobb seconded. Vote unanimous.

VII. COMMITTEE REPORTS

Personnel

Nothing to report.

Policy Review

The Committee met at 7 pm and will continue to meet prior to the Board meeting until its review is completed.

Building & Grounds

We are getting 2 more estimates for the Main Library roof repair.

Budget

The Board will vote on a resolution prior to our budget process, allowing us to go over the 2% tax cap, if needed.

IX. OLD BUSINESS

Nothing at this time.

X. NEW BUSINESS

An employee self-evaluation form will be distributed to employees in January.
A draft Audit Report for the year ending June 30, 2012 was distributed to the Board members for review. Dave Wemmer will be at the December Board meeting to discuss the audit.
Staff is having a holiday party on December 7.

XI. ADJOURNMENT

Ms. Kaiser moved to adjourn the meeting at 8:30 pm. Ms. Koop seconded. Vote unanimous.

Next regular scheduled meeting Tuesday, December 11, 7:30 p.m. at the Main Library.

Submitted by: Cheryl L. Fellner